



## Self-Build & Custom Housebuilding Registration Form

The Government wants to enable more people to build their own home. The Council is compiling a register of people who want to build their own home, and if the Council becomes aware of land that may be suitable for self-builders it will contact those who have expressed an interest.

Applicants must meet all of the eligibility criteria for entry on the register. Each individual applicant and every member of an association of individuals that applies for entry on the register must be:

- aged 18 or older;
- a British citizen, a national of a EEA State other than the United Kingdom, or a national of Switzerland; and
- seeking (either alone or with others) to acquire a serviced plot of land in the relevant authority's area to build a house to occupy as that individual's sole or main residence.

If you are applying as an individual or couple please complete sections 1 and 3 only. For individuals applying on behalf of an association, please complete sections 2 and 3. All applicants must sign the declaration on page 6.

Please note that we reserve the right to request proof of identity (including passports and birth certificates) and current address (e.g. a recent gas or electricity bill) for all applicants.

### **To register please complete this form and return it:**

**By post to:** Planning Policy Team, Barrow Borough Council, Town Hall, Barrow-in-Furness, Cumbria, LA14 2LD

**By email to:** [developmentplans@barrowbc.gov.uk](mailto:developmentplans@barrowbc.gov.uk)

We will let you know within 28 days of receiving your application whether or not you meet the eligibility criteria and have been added to the register. If you wish to be removed from the register you must let us know in writing. We will remove applicants from the register if we feel that the individual, or any member of an association, does not meet the eligibility criteria. In such instance we will notify you within 28 days of removing you from the register.

In preparing this register we are making no commitment to provide self-build or custom-build plots.

The register will not be a public document, but we may publish headline data from it annually.

**Section 1: To be completed by individual applicants only**

Individual applicants need to complete the table below.

When applying for entry to the register please be aware that all individuals applying to be placed on the register will only be successful if they meet all of the eligibility criteria. We therefore require confirmation that all individuals applying to be on the Council's Self-build and Custom Housebuilding Register meet the specified age and nationality criteria and are seeking a serviced plot of land to build a house as a main or sole place of residence within the borough. Where this is not the case, the application will be unsuccessful and the individuals will not be placed on the Council's register.

About You	
*Name	
*Current Address	
*Postcode	
Phone Number	
Mobile Number	
Email Address	
*Date of Birth	
*Nationality	
*Are you seeking (either alone or with others) to acquire a serviced plot of land in the relevant authority's area to build a house to occupy as that individual's sole or main residence. Yes or No?	

All questions marked with an \* are mandatory

**Section 2: To be completed by applicants interested in registering on behalf of an association only**

To apply on behalf of an association please complete the table below.

All members of the association need to meet all of the eligibility criteria when applying for entry onto the register. We therefore require confirmation that all members of an association applying to be on the Council’s Self-build and Custom Housebuilding Register meet the specified age and nationality criteria and are seeking a serviced plot of land to build a house as a main or sole place of residence within the borough. Where one member does not meet one or all of the eligibility criteria, the application will be unsuccessful and the association will not be placed on the Council’s register.

About the Association	
*Name of Association	
*Address of Association	
*Postcode	
*Name of Lead Contact	
*Address of Lead Contact (if different to above)	
*Postcode	
Phone Number	
Mobile Number	
Email Address of Lead Contact	
*Date of Birth	
*Nationality	
*Are you seeking (either alone or with others) to acquire a serviced plot of land in the relevant authority’s area to build a house to occupy as that individual’s sole or main residence. Yes or No?	
*How many plots are you seeking?	

*All questions marked with an \* are mandatory*

**Section 2 Continued**

<b>About the Association Members**</b>			
<b>Name of Member</b>	<b>Address of Member</b>	<b>Date of Birth</b>	<b>Nationality</b>

*\*\*Details of all association members must be provided. Please attach additional sheets if necessary.*

**Section 3: To be completed by all applicants**

The questions in this section are not mandatory but it would be helpful if you could answer as many of the following questions as you can so we can understand the type and level of demand there is for self-build and custom housebuilding within the borough.

Further Questions	
<b>1) Which types of build are you interested in? (please indicate)</b>	
Self-Build Home	<input type="checkbox"/>
Kit Home	<input type="checkbox"/>
Independent Community Self-Build	<input type="checkbox"/>
Supported Community Self-Build	<input type="checkbox"/>
Developer built one-off home or developer led group project	<input type="checkbox"/>

<b>2) Type of Home? (please indicate)</b>							
Detached	<input type="checkbox"/>	Semi-Detached	<input type="checkbox"/>	Bungalow	<input type="checkbox"/>	Terraced	<input type="checkbox"/>
Other (please specify)							

<b>3) Number of Bedrooms?</b>	<b>Please State:</b>
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<b>4) Preferred Location/Locations? (please indicate)</b>							
Barrow	<input type="checkbox"/>	Dalton	<input type="checkbox"/>	Walney	<input type="checkbox"/>	Askam	<input type="checkbox"/>
Newton	<input type="checkbox"/>	Lindal	<input type="checkbox"/>				
Other (please specify)							

<b>5) When do you think you will be in a position to pursue self-build? (please indicate)</b>							
Within 12 Months	<input type="checkbox"/>	12-18 Months	<input type="checkbox"/>	18-24 Months	<input type="checkbox"/>	24 Months +	<input type="checkbox"/>

<b>6) Do you have an existing property to sell? (please indicate)</b>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**Use of information**

The information requested by the Council is required solely to determine whether the applicant is eligible for entry onto the Self-build and Custom Housebuilding Register and to help the Council understand the level of demand for self-build and custom housebuilding in its administrative area.

Any applicants that do not provide the mandatory information requested will not be added to the Self-build and Custom Housebuilding Register.

The Council are required to have regard to the Self-Build and Custom Housebuilding Register in carrying out its planning, housing, land disposal and regeneration functions.

All the information provided by applicants will be processed by the Council and not shared with third parties.

Upon request, the Council will provide applicants with a copy of their personal information held in regards to the Self-build and Custom Housebuilding Register. The Council’s Planning Policy Team is responsible for processing the data and holding the register.

**Declaration**

I/We declare that to the best of my/our knowledge and belief that the information provided on this form is correct and complete. I/We accept that any false or misleading information on this form will result in my/our application to be placed on the Council’s self-build and custom housebuilding register being refused or my/our entry being removed from the register.

I/We understand that providing false information is a criminal offence.

I/We agree to inform Barrow Borough Council in writing of any change in my/our circumstances relevant to my/our application for entry onto the self-build and custom housebuilding register.

Print Name:

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Signature:

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Date:

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All enquiries should be addressed to the Planning Policy Team:

Email: [developmentplans@barrowbc.gov.uk](mailto:developmentplans@barrowbc.gov.uk)

Phone: 01229 876341

Post: Barrow Borough Council, Town Hall, Barrow-in-Furness, Cumbria, LA14 2LD