

**BOROUGH OF BARROW-IN-FURNESS**  
**OVERVIEW AND SCRUTINY COMMITTEE**

Meeting:- Thursday 1st June, 2017  
at 2.00 p.m. (Committee Room No. 4)

**A G E N D A**

**PART ONE**

1. To note any items which the Chairman considers to be of an urgent nature.
2. To receive notice from Members who may wish to move any delegated matter non-delegated and which will be decided by a majority of Members present and voting at the meeting.

3. Admission of Public and Press

To consider whether the public and press should be excluded from the meeting during consideration of any of the items on the agenda.

4. Declarations of Interest

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

5. Apologies for Absence/Attendance of Substitute Members.
6. Confirmation of Minutes of the meeting held on 9th February, 2017 (copy attached).
7. Confirmation of Minutes of the Barrow Market Liaison Committee meetings held on 6th October, 2016 and 26th January, 2017 (copies attached).
- (D) 8. Appointments on Outside Bodies, Panels, Working Groups etc.
- (R) 9. Annual Report 2016/17.
- (D) 10. Comparison of Recycling Performance.

**(D)** 11. Work Programme.

**NOTE (D) – Delegated  
(R) – Referred**

**Membership of Committee**

Councillors Heath (Chairman)  
Cassidy (Vice-Chairman)  
Gill  
Husband  
McLeavy  
Preston  
Proffitt  
C. Thomson  
M. A. Thomson  
Wall  
Williams.

**For queries regarding this agenda, please contact:**

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# **BOROUGH OF BARROW IN FURNESS**

## **OVERVIEW AND SCRUTINY COMMITTEE**

Meeting, Thursday, 9th February, 2017  
at 2.00 p.m.

**PRESENT:-** Councillors Heath (Chairman), Cassidy (Vice-Chairman), Gill, Husband, McLeavy, Preston, L. Roberts, C. Thomson and Williams.

**Officers Present:-** John Penfold (Corporate Support Manager), Brooke Parsons (Corporate Support Assistant), Paula Westwood (Democratic Services Officer - Member Support) and Katie Pepper (Democratic and Electoral Services Apprentice).

### **31 – Apologies for Absence**

Apologies for absence were received from Councillors Proffitt, M. A. Thomson and Wall.

### **32 – Minutes**

The Minutes of the meeting held on 1st December, 2016 were taken as read and confirmed.

### **33 – Minutes of the Barrow Market Liaison Committee**

The Minutes of the Barrow Market Liaison Committee meeting held on 14th July, 2016 had been submitted for information and had been duly noted.

### **34 – Friends of Barrow Cemetery**

The Corporate Support Assistant advised that at a meeting of this Committee in October 2015 it had been agreed that a Friends of Barrow Cemetery Group be established. She advised the Committee that she had contacted the National Federation of Cemetery Friends to enrol the Council as associate members.

The National Federation of Cemetery Friends represented groups of volunteers interested in conserving cemeteries large and small. The Cemetery Friends gave their time clearing and maintaining areas, often working with local ecology groups to maintain a balance between wildlife and heritage and also provided guided walks, open days and special events as well as working on projects with English Heritage and other organisations. She advised the Committee that the National Federation of Cemetery Friends had requested an annual subscription payment for 2017 of £20.00 and requested the Committee's endorsement to continue with membership.

**RESOLVED:-** To agree to continue with the membership of the National Federation of Cemetery Friends and pay the annual subscription fee of £20.00 for 2017.

### **35 – Friends of the Town Hall**

The Corporate Support Manager reported that a number of Tours of the Town Hall had taken place via the Friends of the Town Hall Group, conducted by the Senior Steward; one of which had been featured in the local press. He advised that the Senior Steward continued to monitor tour requests and he had suggested that more publicity was required.

It was moved by Councillor Cassidy and seconded by Councillor Heath to speak to the Press Officer present following the meeting.

It had also been noted that Councillor Cassidy had agreed to write to the Executive Director of the Council regarding accessing Heritage Lottery Funding.

RESOLVED:- (i) To note that the Vice-Chairman of the Committee would speak to the press regarding publicity of the Town Hall Tours; and

(ii) To note that the Vice-Chairman would write to the Executive Director regarding supporting Heritage Lottery Funding for the Town Hall.

### **36 – Egerton Court**

An update on the progress of the Egerton Court scrutiny review had been circulated by Councillor Cassidy as follows:-

It was noted that a Multi-Agency Streetsafe operation had been delivered in Egerton Court mid-January 2017. This had been a great success and had provided the Police and other service providers with intelligence and information that could be used to improve the quality of life for residents in and around the area. The Police had collated and reviewed the data and were sharing specific resident concerns with partner organisations. Related actions would be delivered over the coming weeks and months.

In respect of the Waste Management arrangements at Egerton Court it was noted that the Streetcare Team had reviewed the arrangements for refuse and recycling collections in the area and would be providing eight new 240 litre bins per block, four for refuse and four for recycling. The bins would be locked to prevent misuse and anti-social behaviour with the Waste Collection Contractor holding the key. It was noted that Cumbria County Council had secured £3,000 from the Community Waste Prevention Fund to help finance the purchase of the bins and that Barrow Borough Council would be leafleting the area to ensure residents had been made aware of the change in arrangements.

In respect of parking it was noted that Cumbria County Council had delivered a great deal of positive activity across the wider Barrow Island ward to tackle illegal and nuisance parking. Signs and parking lines on the highway had been refreshed, further enforcement resource had been drafted into the area in the short-term and formal consultation on the new Traffic Regulation Order had been agreed.

In respect of letting properties and streetscene, Council Officers had worked hard to collate a definitive list of leaseholders and freeholders for the area and were actively pursuing more contact details for the management of some of the lettings.

The proposal for Selective Licensing would be considered by the Multi-Agency Group and it was likely to be determined by levels of anti-social behaviour reported in the area. A Landlord's Forum had also been suggested and that was being considered. The Corporate Support Manager advised the Committee that Selective Licensing of Private Landlords in Egerton Court had been considered by the Executive Committee in May 2016 and it had subsequently been agreed by Council in July 2016 to agree in principle to the designation of Egerton Court as an area where Selective Licensing would be in force and to authorise the Assistant Director of Regeneration and Built Environment to take all the necessary steps to implement that designation and appoint a temporary member of staff for a period of up to 18 months to introduce Selective Licensing in that area.

It was moved by Councillor Heath and seconded by Councillor Cassidy that the Selective Licensing guide be made available to all Members.

RESOLVED:- (i) To note the update regarding Egerton Court; and

(ii) To agree that a guide for Selective Licensing be made available to all Members of the Council.

### 37 – Performance Management

The Corporate Support Manager advised that at the meeting of this Committee on 1st December, 2016, performance information relating to the speed of processing claims for Housing Benefit and Council Tax Support had been presented as part of the quarterly update. At that time Members had requested further information relating to the quality of processing claims which had been presented in the report as follows:-

Indicator	Quarter 3	Target
Average time to process new housing benefit claims	13.8 days	18 days
Average time to process new council tax support claims	14 days	18 days
Average time to process housing benefit changes of circumstances	5.5 days	7 days
Average time to process council tax support changes of circumstances	4.3 days	6 days
Percentage of new housing benefit claims decided within 14 days of receiving all information	100%	99%
Reconsiderations and appeals processed and notified within 4 weeks (HB & CTS*)	80.5%	80%
Percentage of financial errors identified from the daily 10% random sample (HB & CTS*)	5.4%	8%
Percentage of non-financial errors identified from the daily 10% random sample (HB & CTS*)	6.8%	8%

\*HB & CTS Housing Benefit and Council Tax Support claims combined

Members had been requested to note that the targets were set annually with the Strategic Partnership Board.

RESOLVED:- To note the information.

### 38 – Core Spending Power

The Corporate Support Manager advised that at the meeting of this Committee on 1st December, 2016, the budget assumptions had been presented. At that time Members had requested further information relating to the Core Spending Power per dwelling.

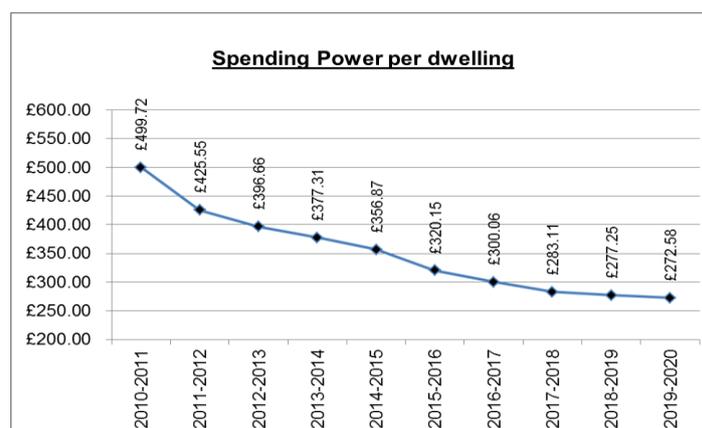
The Core Spending Power was calculated by the Government and was published with the financial settlement each year. The components of the Core Spending Power calculation had varied over time and had been named Revenue Spending Power initially.

The Core Spending Power now consisted of the settlement (Revenue Support Grant and Baseline Funding Level; share of Business Rates), Council Tax income for the year and any New Homes Bonus. It would also include any Transition Grant, Efficiency Support Grant or other Government grant included in a particular year.

The spending power had first been published in 2011-2012 as £425.55 per dwelling and the current financial settlement was projected to be £272.58 per dwelling in 2019-2020. This represented a reduction of £152.97 or 36% per dwelling. However, the austerity of Local Government finances had begun in 2011-2012, so 2010-2011 was the baseline.

For 2010-2011 the settlement had been £9,084,171. Area Based Grant had been awarded (as in prior years) of £3,091,848 and the Council Tax generated was £4,452,307. With the number of dwellings at 33,275 at that time, that represented a Spending Power per dwelling figure of £499.72.

The reduction in the spending power per dwelling across the period of austerity, managed through the Budget Strategy process, was therefore £227.14 or 45% per dwelling. The following chart represents the Spending Power from 2010-2011 to the current projection for 2019-2020:



Members had been requested to note that the Core Spending Power excluded the Housing Revenue Account.

RESOLVED:- To note the information.

## REFERRED ITEMS

### THE FOLLOWING MATTER WAS REFERRED TO COUNCIL FOR DECISION

#### **39 – Waste Policies**

The Corporate Support Manager reported that at the last meeting of this Committee Members had agreed that the waste policies should be reviewed in advance of the new contract commencing in April 2017. He advised the Committee that the policies had been reviewed in conjunction with himself, the Corporate Support Assistant, Councillor M. A. Thomson (Spokesperson for the Environment) and the Streetcare Manager.

The updated policies including the Cleaner Neighbourhoods Environment Act Enforcement Policy and the Waste Container Exceptions Policy had been appended to the report for Members' information. Members had been invited to view the policies and recommend that the policies be endorsed by the Executive Committee.

A Member advised that he had spoken with the Council's Recycling Officer regarding carrying out some recycling promotion activities in schools in the area. The Corporate Support Manager would follow up this matter with the Recycling Officer.

The Corporate Support Manager informed the Committee that in line with the Council's Waste Minimisation Strategy, the Council would work in partnership with FCC to expand kerbside collection of recyclable materials to include tetrapaks and tin foil. The method of presenting waste would be a 55 litre box for glass only and a 240 litre burgundy coloured wheelie bin for the other recycling which could be co-mingled including: card, paper, plastic, cans, foil and tetrapaks.

**RECOMMENDED:-** That the revised Cleaner Neighbourhoods Environment Act and Enforcement Policy and Waste Container Exceptions Policy be endorsed by the Executive Committee.

The meeting closed at 2.42 p.m.

**BOROUGH OF BARROW-IN-FURNESS**  
**BARROW MARKET LIAISON COMMITTEE**

Meeting: Thursday 6th October, 2016  
at 2.00 p.m. (Committee Room No. 4))

PRESENT:- Councillors Barlow (Chairman), Gawne and Pidduck.

Other Representatives:- Suzanne Edgley (Federation of Small Businesses (Furness Branch)), Peter Gott (Market Trader), Wendy Gunning (Market Trader), Chris Hewson (Market Trader) and Owain Miln (Market Trader).

Officers:- Keith Johnson (Assistant Director – Community Services) and Paul Smith (Market Supervisor)

Minute Taker:- Keely Fisher (Democratic Services Officer)

**28 – Apologies for Absence/Changes in Membership**

Apologies for absence were received from Councillor Burns and Phil Collier (Federation of Small Businesses).

Suzanne Edgley had replaced Phil Collier for this meeting only.

**29 – Minutes**

The Minutes of the meeting held on 14th July, 2016 were agreed as a correct record.

**30 – Front Shops**

Wendy Gunning requested that the Committee be provided with an update on whether the front shops (on Duke Street) could be brought back into being part of the Market again.

Keith Johnson reported that currently, the Market itself was under the remit of himself and the front shops were under the remit of Steve Solsby (Assistant Regeneration – Regeneration and Built Environment). Since the last meeting both Assistant Directors had been discussing the way forward with the matter and they had agreed that both the Market and the front shops should be under one remit. No decision had yet been made as to which Assistant Director would be responsible.

Referring to this, Wendy Gunning reported that she had been told that should the Market move to the remit of Steve Solsby, it would be closed and made into a Shopping Mall. Both Councillor Pidduck and Keith Johnson informed the Committee that there were no intentions whatsoever to turn the Market into a Mall. Keith Johnson apologised to the Market Traders about any undue alarm or distress

caused by the rumour. He stated that if there were any rumours in the future which caused upset or worry, the Traders should speak to himself or Paul Smith.

RESOLVED:- That the Committee note the information and Keith Johnson provide a further update regarding the remit of the Market and front shops at a future meeting.

### **31 – Toilets/The Forum**

Traders referred to the impending changes at the Forum. They were worried that should a private company take over the running of the Forum, they may close access to the toilets to the general public. These were the only public toilets available to Traders such as Daddy's who wouldn't be able to carry on trading legally without access to public toilets.

Keith Johnson explained to the Committee the reason for the decision made by the Council to outsource the running of the Forum and the possible types of organisations who may wish to take on the running of the business. He stated that the building would still be owned by the Council and finer details such as access to toilets etc. would be discussed when drawing up Contracts. More information would be available in 2017 regarding the Forum once interest had been received.

Further to that, Keith Johnson informed the Committee that the provision of toilet facilities within the Market itself was being discussed. The Committee agreed that providing toilet facilities for Traders and the general public would be a step in the right direction for increasing footfall etc.

RESOLVED:- (i) That the information be noted; and

(ii) That an update regarding the Forum and the provision of toilets within the Market be brought back to a future meeting.

### **32 – Stairs from Overhead Car Park**

Paul Smith informed the Committee that the stairs leading to the Market from the Rooftop Car Park would be opening tomorrow (Friday 7th October). There had been a problem with the flooring which still needed to be repaired but a mat would be put down in wet weather in the meantime.

Traders asked whether any discounts would be given on the Rooftop Car Park for shoppers such as 'Free after 3' or 'Free on Saturdays'. Keith Johnson stated that there would be 15 minutes free on the Click and Collect bays and the Council were committed to working with BID to work out some kind of concession for car parking. Although this had not yet been sorted it was very high on the agenda. Traders suggested that consideration be given to allowing 30 minutes for the Click and Collect bays.

RESOLVED:- That the information be noted.

### **33 – Over Door Heater**

Keith Johnson informed the Committee that he would speak to Brian Vickers regarding the provision of an over door heater at the door nearest to Pets Paradise.

RESOLVED:- That the information be noted.

### **34 – Future of the Inside and Outside Markets**

The Committee discussed the future of the Outside Market. Keith Johnson explained that there were no immediate plans but agreed that there was a need for a refresh. Suggestions for the Outside Market were discussed. The power supply at the Outside Market was an issue as generators were too loud.

Councillor Pidduck explained that a survey had been carried out to find out how people move around the Town Centre which would give a good indication of how things could be improved. Once the consultation document had been prepared, bids for funding could be put forward to the LEP for improvements.

The Committee further discussed ways in which the Inside Market could be improved to attract more customers and increase dwell times. The consensus of the Committee was that investment was needed to create an inviting space for people to meet, eat or relax. Keith Johnson suggested that there were opportunities within the next couple of years to re-configure the Market for the creation of a central space such as Accrington Market.

Traders agreed that they also had to help themselves and increase footfall. Wendy Gunning had recently brought in Crafters on a Tuesday which were all now booked up until Christmas.

Since the last meeting, it had been agreed that the Market would open every Tuesday between 1st October and Christmas. Traders reported that it had been too early to tell whether it would be beneficial to open an extra day in the long term but they were hopeful that once the word was out about the extra trading day, business would pick up. Those Traders who sold perishable products felt that a Thursday would be better suited to their needs for the extra opening day. It was suggested that after Christmas the Market should trial the opening on Thursdays for 3 months rather than the Tuesdays. A review would then be undertaken to find out which extra trading day would be most beneficial for the Traders.

Councillor Gawne stated that the sign informing the public that the Market was open on the Tuesday was tied to a gate which was then put back against a wall. Keith Johnson stated that he would look at producing banners to advertise the Market being open an extra day.

Keith Johnson referred to the free Wi-Fi discussed at the last meeting and suggested that the Council would consider providing it within the Market. This would also increase dwell time of customers.

RESOLVED:- (i) That the information be noted;

(ii) That the vision for the future of the Indoor Market be centred around the creation of an inviting space for people to meet, eat and relax;

(iii) That banners be created advertising the extra opening days;

(iv) That following a 3 month trial of extra opening days on a Tuesday a further 3 month trial be carried out by opening the Market on a Thursday instead; and

(v) That Keith Johnson pursue the provision of free Wi-Fi within the Market.

### **35 – Market Arbitration Process**

Keith Johnson reported that the Council had entered into an Independent Arbitration with the majority of Market Traders. Both sides had submitted their statements and received the other sides for consideration.

Further updates would be provided at the next meeting.

RESOLVED:- That the information be noted.

### **36 – Any Other Business**

#### Business Improvement District

Owain Miln reported that a BID Manager had now been appointed. The process was still in its infancy and small steps were being taken to get the strides going. There had been an issue of funding but the Council had provided a pot of money as a Contingency Fund.

### **37 – Date of Next Meeting**

The next meeting was to be held on Thursday 19th January, 2017 at 2.00 p.m.

The meeting closed at 3.15 p.m.

**BOROUGH OF BARROW-IN-FURNESS**  
**BARROW MARKET LIAISON COMMITTEE**

Meeting: Thursday 26th January, 2017  
at 2.00 p.m. (Committee Room No. 4))

PRESENT:- Councillors Barlow (Chairman), Gawne and Pidduck.

Traders:- Chris Hewson, Owain Miln and Wendy Gunning.

Other Representatives:- Suzanne Edgley (Federation of Small Businesses (Furness Branch)).

Officers:- Keith Johnson (Assistant Director - Community Services), Paul Smith (Market Supervisor) and Jacqui Armstrong (Market Administration Assistant).

Minute Takers:- Keely Fisher (Democratic Services Officer) and Katie Pepper (Democratic and Electoral Services Apprentice).

### **38 – Apologies for Absence/Changes in Membership**

Apologies for absence were received from Councillor Burns and Phil Collier (Federation of Small Businesses), Michael Nicholson (NMTF) and John Dyson (NMTF President).

Suzanne Edgley had replaced Phil Collier for this meeting only.

### **39 – Minutes**

The Minutes of the meeting held on 6th October, 2016 were agreed as a correct record.

### **40 – Traders Issues**

#### Rent Review and Arbitration Results

Owain Miln informed the Committee that the arbitration results were received mid-December and it was concluded that the rent should not be increased by 2.5% which had been proposed by the Council.

Keith Johnson reported that the Finance Department were currently in the process of crediting the 2.5% to the Traders backdating to September 2016 when the rent increase was introduced.

He further stated that there were no plans in the budget to increase rents this year.

### Progress on Tidying up the Area to Rear of Market/Stephen Street

Chris Hewson reported that nothing had been done since the last meeting to clean and tidy the above area.

Keith Johnson stated that this would be done as and when funds allowed.

Councillor Gawne raised the issue about the weeds growing out of the guttering above the ARC shop. Paul Smith informed the Group that this had been identified and he was waiting for the Contractor to action it.

### Progress on new Indoor Public Toilets

Keith Johnson informed the Committee that he would be submitting a Capital Bid this year for the funding for new indoor public toilets within the Market and would update this Committee accordingly.

### Outside Market

Chris Hewson asked whether progress was to be made on improving the Outside Market.

Keith Johnson informed the Committee that a lot of money would need to be spent on the Outside Market and at the moment he felt that the indoor toilets took priority. To be able to recoup any investment on the Outside Market, Barrow Borough Council would need to be confident that it would be full of Traders.

### Free Parking above the Market after 3.00 pm

Keith Johnson informed the Committee that there had been no formal feedback from BID as to whether implementation of 'Free after Three' had stimulated any more footfall.

The Parking Attendants had advised that they had not seen a great deal of increase on the Roof Top Car Park but had noticed an increase on the Whittaker Street Car Park.

Suzanne Edgley would ask Phil Collier for any formal feedback.

### Empty Stalls

Chris Hewson reported that there were currently 23 empty stalls and 2 empty shops.

The Committee discussed ways in which stalls could be filled and incentives for new businesses.

Owain Miln reported that the BID were now moving forward with various ideas to help create footfall and a number of Sub-Groups had been set up. The BID had

been speaking to the Youth Council and were also due to attend an Open Day at St. Bernard's School to obtain the younger generations perspective.

Wendy Gunning stated that the Barrow Borough Council website had not been updated since 2015 to show the available stalls within the Market. Jacqui Armstrong stated that once she had undertaken the relevant training she would be updating the Council's web page.

Paul Smith reported that he was discussing lets with various businesses and also discussing new ideas for promotions and competitions in the Market to increase footfall and desirability to potential new businesses.

#### Minutes Not Received

It was Barrow Borough Council's practice to send out Minutes from the last meeting with the next Agenda. Market Traders asked that the Minutes be sent to them as soon as they were available to enable actions to be taken. This was agreed by the Committee.

#### Incentives to New Traders

Keith Johnson reported that the standard incentive to new stall holders was two weeks of free rent but depending on the circumstances or business the Council may choose to do something above and beyond the normal incentive.

Paul Smith stated that he would be visiting other markets to get ideas of new businesses which could be attracted to Barrow Market.

#### Contracted Market Opening Hours

Wendy Gunning circulated a letter that she had received regarding some stall holders not opening for their full contracted hours and the impact this had on the Market and other stall holders.

The Committee discussed how these issues could be overcome and it was agreed that Barrow Borough Council would write to every stall holder reminding them of their contractual obligations for opening hours.

Suzanne Edgley also suggested that a Traders meeting be arranged to try and forge a little of team spirit within the Market.

RESOLVED:- (i) That the information be noted;

(ii) That further updates be brought to this meeting on the progress of new indoor public toilets;

(iii) That Suzanne Edgley obtained formal feedback on the Free Parking after Three from Phil Collier;

(iv) That Barrow Borough Council's Market webpage be updated once the relevant training had been undertaken by the Administration Assistant;

(v) That the Minutes of the Barrow Market Liaison Committee be sent to the Committee as soon as they were available; and

(vi) That Barrow Borough Council writes to every stall holder in the Market reminding them of their contractual obligations for opening hours.

## **41 – Any Other Business**

### Extra Opening Days

Referring to the extra opening day which was trialled every Tuesday on the run up to Christmas the Committee discussed the benefits stall holders had seen.

Most stall holders had reported an increase in trade on the run up to Christmas but this had dropped off during January. 13% of stall holders had voted to remain open every Tuesday.

There had been discussion as to the benefits of trialling the Thursday instead of the Tuesday but Keith Johnson stated that there needed to be a critical mass of traders to do so, for monitoring issues.

It was suggested that another trial take place on a Thursday over the School Summer Holidays to which the Committee were in agreement with. The Traders of this Committee would speak to other traders to come up with another proposal for another trial day.

RESOLVED:- That another trial period be agreed in consultation with the Traders.

### Over Door Heater

Keith Johnson reported that the installation of an over door heater opposite Pets Paradise was still being looked at.

RESOLVED:- That the information be noted.

### Live Entertainment

Trader raised the issue of live entertainment which had been brought into the Market recently. Some customers had complained that it had been too loud although some admitted to it bringing atmosphere into the Market.

There was another live entertainment act booked in for Friday 27th January and it was agreed that Paul Smith keep an eye on this to make sure that the noise was at an acceptable level..

RESOLVED:- That should live entertainment acts be booked, they should be monitored to ensure that the sound does not constitute a nuisance. Acts should always be approved by the Market Supervisor.

#### **42 – Date of Next Meeting**

The next meeting was to be held on Thursday 20th April, 2017 at 2.00 p.m.

The meeting closed at 3.04 p.m.

Part One

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>(D) Agenda Item 8</b>
<b>Date of Meeting: 1st June, 2017</b>	
<b>Reporting Officer: Executive Director</b>	
<b>Title: Appointments on Outside Bodies, Panels, Working Groups etc.</b>	
<b>Summary and Conclusions:</b>	
The Council on 16th May, 2017 gave delegated authority to Committees to make appointments to Outside Bodies, Forums Panels, Working Groups etc. in accordance with the number and allocation of seats to political groups agreed at the Meeting. In the case of the Overview and Scrutiny Committee this involves appointments to the Leisure Services Group.	
<b>Recommendation:</b>	
To nominate and agree the appointments to the Leisure Services Group for 2017/18.	

**Report**

At the Annual Council Meeting on 16th May, 2017 the allocation of seats in respect of Forums, Panels, Working Groups etc. was agreed.

Members are requested to appoint Members to the Leisure Services Group for 2017/2018.

In accordance with proportionality rules, the national seat allocations for 2017/18 are as follows:-

Leisure Services Group – Five Seats (4 Labour: 1 Conservative).

**Background Papers**

Nil

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>		<b>Part One (R) Agenda Item 9</b>
<b>Date of Meeting:</b>	<b>1st June, 2017</b>	
<b>Reporting Officer:</b>	<b>Corporate Support Manager</b>	
<p><b>Title: Annual Report 2016/17</b></p> <p><b>Summary and Conclusions:</b></p> <p>To present the Scrutiny Annual Report for 2016/17.</p> <p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1. To note the annual report and prioritise; and</li> <li>2. To agree to present the annual report to full Council.</li> </ol>		

## **Report**

### **Foreword**

The Council has one Overview and Scrutiny Committee with the remit to investigate, scrutinise, monitor, oversee and comment on service delivery mechanisms, policy implementation, or any other issue affecting the Borough or its residents provided that they have previously been considered by either the Executive Committee or Council.

Membership of the Overview and Scrutiny Committee in 2016/17:

Councillors Heath (Chairman)  
 Cassidy (Vice-Chairman)  
 Gill  
 Husband  
 McLeavy  
 Preston  
 Proffitt  
 Roberts  
 C. Thomson  
 M. A. Thomson  
 Wall  
 Williams

Members had previously agreed to develop a four year work programme up to March 2016 and identified topics for review these are presented in Table 1.

The Committee recognises that additional urgent items may be identified during the period and they will be considered in an appropriate timeframe.

**Table 1**

<b>Item</b>	<b>Topic</b>	<b>Scope of the review</b>
1	Allotments.	To review the Council's arrangements for managing tenancies and the waiting list. Ensure the allotment service is financially sustainable
2	Street cleanliness.	To review to Council's arrangements for working with the contractor to deliver a higher standard of street cleanliness. To ensure appropriate arrangements are in place to manage external factors the impact on street cleanliness e.g. seagulls and fly tipping.
3	Coastal protection.	The implementation of phase four of the Flood and Coastal Erosion Risk Management Strategy has resulted in changes to way in which coastal defence projects are funded. The review will focus on our medium term project plan and how it will be funded.
4	Estates and asset management.	To review arrangements for maximising income from our assets and the potential for the disposal of redundant assets.
5	Town centres development and supporting local traders.	Review arrangements for supporting local traders in the current economic climate.
6	Highways and car parking	Review the provision of highways maintenance by Cumbria County Council. Review street lighting and on-street parking arrangements.
7	Economic Development, planning and development control.	Review arrangements for planning and economic development in light of the reduced funding as a result of the Governments deficit reduction programme. Ensure the Council still has appropriate arrangements in place to access development funding
8	Cultural Services	Review the impact of the Council's service review on cultural services. The review will consider events, distribution of funding and service charges.
9	Policy and strategy	Monitor the development of and performance against the council's key priorities.
10	Housing strategy	Members agreed to defer reviewing the housing strategy until the Local Plan had been adopted.
11	Localised flooding	The Environmental Protection Officer who was the Council's Lead Officer on the MSfWG provided a presentation of the current arrangements for preventing and dealing with local flooding. Members were provided with a list of the current flood hotspots within the Borough. Members were satisfied that appropriate arrangements were in place.

## **Street Cleanliness**

Members received a number of street cleansing reports and raised their concerns regarding the reduction in the amount of waste being recycled had reduced. The amount of material recycled from 9369 tonnes in 2012/13 to 8149 tonnes in 2016/17.

Members were also concerned about an increase in contamination in green waste collections, which is attributable to residents using their green waste bins for residual waste.

It is anticipated that the new recycling service will lead to an increase in recycling tonnages. The benefits of using a large wheelie bin for recycling was assessed as part of the Council's bid for Weekly Collection Support Scheme funding.

The Council will not be providing a green waste collection from April 2017.

## **Friends of Barrow Cemetery Group**

A 'Friends of the Cemetery' Group was established in 2016/17 we are currently associate member of the Federation of Cemetery Friends.

The Cemetery had around 1000 trees and the Council were required to keep a record of them. It was suggested that Quick Response codes would be one option to keep track of the trees; another benefit of them would be that members of the family could also add more information onto the code about the person passed. Currently a trial to assess the viability of using the Quick Response codes is being undertaken by Cemetery staff.

## **Friends of Barrow Town Hall**

Members agreed to establish a 'Friends of the Town Hall' Group to provide an opportunity for the public to visit the Town Hall building. This has been promoted in the local press but there is limited interest from the public.

## **Egerton Court**

A Multi-Agency Partnership Group has been established involving the Borough Council, County Council, Police, The Well Project and Barrow Island Community Trust to identify how improvements can be delivered in Egerton Court area of Barrow Island. A member of the Scrutiny Committee is a representative on the group and the Committee receives reports and updates on a regular basis.

## **Performance Information**

The Overview and Scrutiny Committee also received performance data and financial data including budget assumptions and core spending power information.

## **Work Plan**

The Work Plan for 2017/18 will be agreed at the meeting of the Overview and Scrutiny committee on 1st June, 2017.

## **Background Papers**

Nil.

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>(D) Agenda Item 10</b>
<b>Date of Meeting: 1st June, 2017</b>	
<b>Reporting Officer: Corporate Support Manager</b>	
<p><b>Title: Comparison of Recycling Performance</b></p> <p><b>Summary and Conclusions:</b></p> <p>Provide Members with recycling tonnages and the income from the Recycling Reward Scheme.</p> <p><b>Recommendation:</b></p> <p>To consider the information and take note of the report.</p>	

### Report

#### Comparison of Recycling Performance of 2015/16 to 2016/17

The Council receives an income for the separate collection of recycling. This is a variable income called the Recycling Reward Scheme and we received £66.00 per tonne in 2016/17. The Council received £541,543 from the Recycling Reward Scheme in 2016/17 which is £11,803 lower than 2015/16. This is attributed to less dry recycling but was partially offset by the increase in the value of recycling reward payments from £64.08 to £66.00.

Table 1: Projected and actual incomes from Recycling Reward

Financial Year	Budgeted Income from Recycling Reward	Actual Income
2015/16	£540,000	£553,346
2016/17	£574,210	£541,543

The breakdown of tonnages in table indicate that the lower recycling level in 2016/17 is mainly due to dry recycling from bring sites and paper being collected. This was offset by an increase green waste.

Table 2: Tonnages collected from the different recycling streams

Financial Year	Kerbside comingled	Bringsite comingled	Green	WEEE	Paper	Total Tonnes
2015/16	3477	774	3214	92	778	8535
2016/17	3422	368	3579	97	738	8205

### Background Papers

Nil

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>(D) Agenda Item 11</b>
<b>Date of Meeting: 1st June, 2017</b>	
<b>Reporting Officer: Corporate Support Officer</b>	
<p><b>Title: Work Programme</b></p> <p><b>Summary and Conclusions:</b></p> <p>Provide Members with the current work programme.</p> <p><b>Recommendation:</b></p> <p>To consider the work programme and prioritise the reviews to be undertaken in 2017/18.</p>	

### Report

I have attached the Previous work programme below, Items 1) Allotments, 3) Coastal Protection and 8) Cultural Services are complete, Items 2) Street Cleanliness and 9) Policy and Strategy are standing items for this Committee.

Item 5) Town Centres Development and Supporting Local Traders. Barrow has recently become a Business Improvement District and it is recommended that we monitor their initiatives. Reviewing arrangements at this time may duplicate their efforts.

We need to prioritise the work programme for 2017/18. I request that Members table suggestions at this meeting so they can be agreed at this meeting.

Item	Topic	Scope of the review
1	Street Cleanliness.	To review to Council's arrangements for working with the contractor to deliver a higher standard of street cleanliness.  To ensure appropriate arrangements are in place to manage external factors the impact on street cleanliness e.g. seagulls and fly tipping.
2	Estates and Asset Management	To review arrangements for maximising income from our assets and the potential for the disposal of redundant assets.
3	Town Centres Development and Supporting Local Traders.	Review arrangements for supporting local traders in the current economic climate.

4	Housing strategy	Review availability of private sector and socially housing and consider partnership arrangements to ensure that the availability of housing in the borough meets demand.
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Background Papers

Nil